

MINUTES OF ONLINE IQAC MEETING HELD ON 28.08.2021, at 11.00.A.M

The meeting of the online Internal Quality Assurance Cell (IQAC) was convened at 11.00 a.m. on 28th August 2021 in the IQAC office.

The following members attended the meeting.

S. No	Name of the Staff/ Invitee	Responsibility
1.	Dr. A.R.Ponperiasamy Principal	Chairperson
2.	Dr. A. Venkatesan	IQAC coordinator
3.	Er.Pon.Balasubramanian, President, College Committee	Representative from Management
4.	Thiru.Pon.Ravichandran, Secretary, College Committee	Representative from Management
5.	Mr.N.Balasubramaniyan, (Rtd. State bank of india, Trichy) and alumni of our college	External Member
6.	Dr.T.Chithambarathanu, (Principal, S.T.Hindu College Nagercoil)and alumni of our college	External Member
7.	Thiru.B.Karthikeyan, (Managing Director of Kumar Industries thuvakudi trichy	External Member
8.	Thiru.E.Venkatesan, (CEO of emargo company Bangalore) and alumni of our college	External Member
9.	Dr.S.Kumararaman, Vice-Principal	Ex-Officio Member
10.	Dr.M.Meenakshisundaram, Coordinator (SF)	Ex-Officio Member
11.	Dr.K.T.Tamilmani, Dean of Academic Affairs	Ex-Officio Member
12.	Dr.C.Sasikumar, Dean of Research & Development	Ex-Officio Member
13.	Dr.D.Viji Saral Elizabeth, Dean of Placement & Extension	Ex-Officio Member
14.	Dr. M. Mary Anbumathy Controller of Examination	Ex-Officio Member
15.	Thiru.R.Selvakumar, Librarian	Ex-Officio Member
16.	Dr.S.Sahaya Latha Rani, Physical Director	Ex-Officio Member
17.	Thiru.T.P.Anandan, Office Superintendent	Ex-Officio Member
18.	Thiru.S.Radhakrishnan, Estate Manager	Ex-Officio Member
19.	Dr.M.Muralidharan, HOD of Computer Science	Member

20.	Dr.P.Neelanarayanan, HOD of Zoology	Member
21.	Dr.S.Rajendiran, HOD of Tamil	Member
22.	Dr.V.Saavithri, HOD of Mathematics	Member
23.	Dr. P. Seeralan, HOD of Management Studies	Member
24.	Dr. Mathivanan, Director of Commerce	Member
25.	Dr.A.Rajendran Assoc. Prof. of Physics	Member
26.	Tmt.K.Ponvelazhagalakshmi Assoc. Prof. of Computer Science	Member
27.	Dr.V.Mohanaselvi Asst. Prof. of Mathematics	Member
28.	Dr.G.Balasubramanian Asst. Prof. of Commerce	Member
29.	Thiru.R.Kabilan Asst. Prof. of Physics	Member
30.	Dr.A.Kasthuri Asst. Prof. of Chemistry	Member
31.	Ms. N. Kalpana, Assistant Professor of Data Science	Member
32.	Ms.R.Nagalakshmi, Research Scholar, Dept. of English	Student Representative
33.	Dr.K.Saravanan Assistant. Prof. of Zoology	Designate IQAC Coordinator

The following agenda were considered for discussions.

1. To confirm the minutes of the last meeting of IQAC held on 16.07.2020.
2. To discuss the Action Take Report (2019-2020) on Academic Audit.
3. To discuss Plan of Action for the academic year 2021-2022 of all departments.
4. To consider the IQAC plan of action for the year 2021-2022.
5. Any other matter.

The Chairperson and Principal of the College, Dr. A.R. Ponperiasamy, welcomed the members. A minute of silence has been observed in memory of the late Shri. A. Vijayakumar, Managing Director of Emerald Company and External Member of IQAC.

The Chairperson of IQAC, Dr. A.R. Ponperiasamy, invited Dr. A. Venkatesan, IQAC Coordinator, to take up the agenda one by one. Dr. A. Venkatesan, IQAC Coordinator, moved the first agenda, i.e. minutes of the last meeting of IQAC held on 16.07.2020. Following that, he has also presented the Action Taken Report (2019-2020).

Thereafter, the department Action Taken Report on Academic Audit (2019-20) and the Department Plan of Action for the academic year (2021-22) presented by the concerned department HODs in the following order.

1. Dr. K.T. Tamilmani,
HOD of English.

2. Dr. S. Rajendiran,
HOD of Tamil.
3. Dr. M. Meenakshisundaram,
HOD of Botany
4. Dr. A. Sekar,
HOD of Chemistry
5. Dr. T. Gayathri,
HOD of Commerce
6. Tmt.K.Ponvelazhagulakshmi
Assistant Professor of Computer Science.
7. Ms. N. Kalpana
HOD of Data Science
8. Dr. T. Porselvi,
HOD of Economics
9. Mr. N. Narendrakumar,
HOD of Hotel Management
10. Dr. P. Seeralan,
HOD of Management Studies,
11. Dr. V. Savithri,
HOD of Mathematics
12. Mr. K. Nagarajan,
HOD of Physics
13. Dr. P. Neelananarayanan,
HOD of Zoology

After the HODs presentation, Dr. Muralidharan, HOD of Computer Science presented the Plan of Action of IQAC 2021-2022.

Following this presentation, Dr. K. Saravanan, designated IQAC Coordinator, presented the collection of curriculum feedback from stakeholders via online using Google forms in the "any other matter" category.

After all presentations, the members thoroughly discussed IQAC's quality initiative. The following are suggestions made by IQAC members.

Name of members	Suggestions given
Dr. T. Chithambarathanu	He appreciated the college management. He suggested the Botany department to establish a herbal garden. He also suggested that staff members may guide more number of Ph.D. which helps to increase the publications of college. Further, he asked the management to motivate the staff members to apply more number of projects by giving seed money. He gave suggestions to conduct FDPs and training programmes on quality-related issues for teaching and non-teaching staff, respectively.
Thiru E. Venkatesan	He appreciated progression by the college in holistic way. He recommended increasing the institution industry linkages.
Thiru. N. Balasubramaniyan	He made remarks about the performance and forward movement of the college.

Thiru. B.Karthikeyan	He suggested that students' industrial exposure be strengthened further.
Er. Pon. Balasubramanian	He appreciated the academic planning of all departments. He asked all HODs to create job provider, not a job seeker by identifying and developing skills of the students.
Shri. Pon. Ravichandiran	He admired the academic planning of each and every department. He also stated that students should be required to provide curriculum feedback when submitting exam applications.

After the deliberations, the following resolutions are unanimously adopted.

- It is resolved to approve the minutes of the meeting of IQAC held on 16.07.2020.
- It is also resolved to approve the Action Taken Report (2019-2020).
- In addition, it is resolved to approve the departmental plan of action for the academic year 2021-2022 of all departments.
- Further, it is resolved to approve the plan of action of IQAC for the academic year 2021-2022.
- Additionally, it is resolved to approve IQAC's action plan for the academic year 2021-2022.
- It is also resolved to approve the collection of feedback on the curriculum from stakeholders through Google Forms (online).

Finally the IQAC coordinator proposed a vote of thanks.

IQAC Coordinator

IQAC COORDINATOR
Nehru Memorial College (Autonomous)
Puthanampatti-621 007
Tiruchirappalli, Tamil Nadu

Principal
28/8/2021

Dr. A.R. PONPERIASAMY
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